

# To-Do List for Enrolling Contractors



## UCWCP

Union Construction Workers' Compensation Program  
Administered by Wilson-McShane Corporation  
[www.ucwcp.com](http://www.ucwcp.com)

### You have enrolled in the UCWCP, what must be done now?

1. Distribution of the following documents to all employees who are members of participating unions is required upon enrollment to the program and annually thereafter:
  - "Union Employee's Guide" Brochure\*
  - "Notice to Union Employees – Exclusive Provider Organization (EPO)" Handout: The Program includes an Exclusive Provider Organization (EPO) as the sole source of treatment for your injured workers with few exceptions.

As an added resource, UCWCP informational videos are available at [www.ucwcp.com](http://www.ucwcp.com) to assist you in presenting the benefits of the Program to your employees.

2. Review the list of doctors and clinics in the EPO as found on our website, [www.ucwcp.com](http://www.ucwcp.com). Select a designated medical care provider for your employee injury care. For additional information, review our resources, "Identifying a Designated Medical Care Provider" and "Establishing a Designated Provider Relationship."
3. Metro-area contractors can obtain a free consultation regarding pre-employment services, injury care protocols, drug testing requirements, or can establish a designated injury-care clinic by contacting:
  - Minnesota Occupational Health: 3 Metro Locations  
Bob Weeks | Office (651) 968-5255 | Cell (651) 245-5041 | [bweeks@summitortho.com](mailto:bweeks@summitortho.com)
  - HealthPartners Occupational Medicine: 7 Metro Locations  
West Metro: Kirk Hyatt | Cell (612) 308-2858 | [kirk.m.hyatt@healthpartners.com](mailto:kirk.m.hyatt@healthpartners.com)  
East Metro: Kathy Oppel | Cell (651) 293-8275 | [kathryn.a.oppel@healthpartners.com](mailto:kathryn.a.oppel@healthpartners.com)
  - Concentra Occupational Health: 6 Metro Locations  
Ed Bielawski | Office (224) 443-9128 | [ebielawski@concentra.com](mailto:ebielawski@concentra.com)
4. Distribution of the following supplemental handouts is not required, however provides your employees additional information about the program and benefits participation provides:
  - "What does a union member lose when receiving workers' compensation?"
  - A flowchart comparing dispute resolution systems of the UCWCP and the State of Minnesota
  - "Program benefits for injured workers and contractors"
  - Sample letter to assist in distributing the Program's informational handouts
5. If asked about the Program, use this brief description of how the UCWCP benefits your employees:  
"The UCWCP is a fringe benefit program with contractor and union trustees. It fixes some of the major problems with the workers' compensation system. Union members who are injured receive medical treatment and monetary benefits faster and with less hassle. If there is a dispute about any portion of the benefits the Program usually gets the dispute resolved in a few days without the need for either side to hire attorneys. Either the contractor or the injured employee has the right to call the Program's Dispute Resolution Facilitator for help. Just call the number on the brochure, Union Employee's Guide."

\*Additional brochures can be obtained through our website or by contacting our office

Printable copies of all documents referenced above can be found on our website by selecting "Program Documents"