



## Union Construction Workers' Compensation Program

Administered by Wilson-McShane Corporation

[www.ucwcp.com](http://www.ucwcp.com)

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### TO-DO LIST FOR ENROLLING CONTRACTORS

#### Required Enrollment Materials Include:

- **“Union Employee’s Guide” brochures**  
The Brochure offers a section that can be completed and presented at an EPO clinic to expedite scheduling. Please request additional brochures from our office whenever you need them.
- **Notice to Union Employees – Exclusive Provider Organization (EPO)**  
The Program includes an Exclusive Provider Organization (EPO) as the sole source of treatment for your injured workers. For the EPO to be effective, you must inform and direct your injured employees to an EPO clinic whenever possible.

#### What must be done now?

- 1) **Provide a Brochure and EPO Notice to all employees who are members of participating unions:**
  - Upon enrollment, and by including in new-hire kits;
  - Annually, at any time convenient, such as a Safety Day or employee meetings
- 2) **Look over the list of doctors and clinics in the EPO as found on our Website ([www.ucwcp.com](http://www.ucwcp.com)).** To do so, select “Find a Treating Doctor” then choose “Primary Care” and decide whether you want to recommend certain clinics to your employees. *This should be included as a part of pre-job planning.*
- 3) **Metro-area Contractors who want a free consultation regarding pre-employment services, injury care protocols, drug testing requirements, or to set up a designated injury-care clinic, please contact:**
  - Minnesota Occupational Health: 3 Metro Locations  
Bob Weeks: Office (651) 968-5255 | Cell (651) 245-5041 | [bweeks@summitortho.com](mailto:bweeks@summitortho.com)
  - HealthPartners Occupational Medicine: 7 Metro Locations and Sartell, MN  
West Metro: Kirk Hyatt | Cell (612) 308-2858 | [kirk.m.hyatt@healthpartners.com](mailto:kirk.m.hyatt@healthpartners.com)  
East Metro: Kathy Oppel | Cell (651) 293-8275 | [kathryn.a.oppel@healthpartners.com](mailto:kathryn.a.oppel@healthpartners.com)
  - US HealthWorks Occupational Medicine: 6 Metro Locations  
Keri Elliott | Office (612) 518-5653 | [keri.elliott@ushworks.com](mailto:keri.elliott@ushworks.com)
  - North Memorial Occupational Medicine: 6 Metro Locations  
Department Office: (763) 581-0959, press 3
- 4) **Distribute supplemental handouts.**
  - We encourage handing out or posting two additional documents in this packet to your union employees:
    - “What does a union member lose when receiving workers’ compensation?”
    - A flowchart comparing dispute resolution systems of the UCWCP and the State of Minnesota
  - Provided with these materials is a sample letter to assist in distributing the Program’s informational handouts
- 5) **If asked about the program, use this brief description of how the UCWCP benefits your employees:**  
“The UCWCP is a fringe benefit program with contractor and union trustees. It fixes some of the major problems with the workers’ compensation system. Union members who are injured receive medical treatment and monetary benefits faster and with less hassle. If there is a dispute about any portion of the benefits the Program usually gets the dispute resolved in a few days without the need for either side to hire attorneys. Either the contractor or the injured employee has the right to call the Program’s Dispute Resolution Facilitator for help. Just call the number on the brochure, *Union Employee’s Guide*.”